

## INTERNSHIP SCOPE OF WORK

Department: Afghanistan Country Office (AfCO)

Unit or region: Asia

Location: Afghanistan

Supervisor: Senior Program Manager/North

Duration of internship: two months

Required/desired time frame: August- September 2010

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### Objective of the internship

Summarize the purpose of this internship in 2 – 3 sentences. *The intern will assist the AfCO School Health and Nutrition (SHN) program by conducting the final evaluation of the child-sponsorship funded demonstration site/project and preparing a report recommending successful activities for replication to other districts of Faryab and Sar-i Pul provinces. The intern will also help with finalizing a child-focused health education (CFHE) manual which is currently in draft form. The intern will also consider the training needs and support required to successfully implement the manual.*

List the activities the intern will need to perform in order to achieve the objectives.

- *learn about SHN/ CFHE programming as implemented in Faryab and Sar-i Pul;*
- *review 2007 Faryab baseline survey results and relevant situational analyses;*
- *work with the Senior Program Manager North/ Sponsorship and Sponsorship Manager, and other senior staff to design and conduct the final evaluation*
- *contribute to writing the final evaluation report*
- *work with key senior staff and review the draft form of the CFHE manual and finalize it*
- *contribute to the development of a training plan in order to implement CFHE using the CFHE manual.*

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### Background and experience

Describe the years of experience, educational requirements, knowledge and skills (i.e. fluency in second language, marketing research, techniques, financial theory, etc) desired in order to completely perform the assigned work.

- *knowledge of developing and implementing research tools and surveys/ evaluations;*

- *experience in developing health education programs/materials for children or adolescents;*
- *excellent analytical skills as well as writing skills in English;*
- *good understanding of how to work with children and communities;*
- *teacher training/ education experience with children and/or adolescents in a low income country (desirable)*

*What ideal attributes will contribute toward success in this role? Must be independent, self-directed and confident; flexible and adaptable to work with people from a different context; able to ask the right questions; a good writer; some familiarity with and sensitivity to Afghan/Muslim culture.*

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*Describe any challenges the intern will face in this role/region/country. AfCO takes security very seriously and interns will follow, and be protected by, the same guidelines as AfCO staff. Beyond Kabul traveling can be hard and time consuming; accomodation is comfortable, but very basic; food is fine, but not varied. S/he will have a short time to learn about the situation and develop a workplan to fulfil his/her responsibilities. There will be limited support from expatriate mentors in addition to the support received from the Senior Program Manager/North and Sponsorship Manager.*

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*Who can mentor this intern? Senior Program Manager/North and Senior Program Manager, Sponsorship.*